



IC Memorandum 10-26

To: KEHP Insurance Coordinators
From: Department of Employee Insurance (DEI)
Re: Open Enrollment
Date: August 6, 2010

It's that time of year again: Planning for Open Enrollment for the Kentucky Employees' Health Plan. It will be here before you know it which means we are all busy with preparations for this eventful time of year.

The Department of Employee Insurance is working to make this another successful Open Enrollment for our coordinators and members.

This year, Open Enrollment will once again be a **MANDATORY, ACTIVE ENROLLMENT**. This means each member must enroll in health insurance, Flexible Spending Account (FSA) and/or Health Reimbursement Account (HRA) plans.

Open Enrollment will begin on Monday, October 11th and end at midnight on Sunday, October 24th, 2010. Coordinators will have until November 5th, 2010, to input their enrollment applications.

Benefit Fairs will begin on Monday, October 4th and end on Friday, October 22nd. We are currently working to reserve locations and looking for opportunities to expand some locations to Health Fairs. Once this is finalized, an update will be sent.

As more information becomes available, we will be sending out Open Enrollment Updates.

If you have any questions, please feel free to contact our Member Services Branch at 888-581-8834, Option #1.

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